

Public Document Pack



MEETING:	North Area Council
DATE:	Monday, 4 April 2016
TIME:	2.00 pm
VENUE:	Meeting Room 1, Barnsley Town Hall

AGENDA

- 1 Declarations of Pecuniary and Non-Pecuniary Interests

Minutes

- 2 Minutes of the North Area Council meeting held on 1st February 2016 (*Pages 3 - 6*)

Items for information

- 3 Health and Wellbeing 'Now You're Cooking' evaluation presentation
- 4 Environment, Environmental Enforcement and Parking Service

Performance

- 5 Commissioned Projects Performance Update (*Pages 7 - 12*)
- 6 Stronger Communities Grant Update (*Pages 13 - 18*)

Items for discussion

- 7 Opportunities for Young People (*To Follow*)

Items for Decision

- 8 Economic Regeneration - Pilot Project Proposal (*Pages 19 - 26*)

Ward Alliances

- 9 Report on the use of Devolved Ward Budgets and Ward Alliance Funds (*Pages 27 - 36*)
- 10 Notes from the following Ward Alliances (*Pages 37 - 52*)
 - Darton East – held on 14th January 2016 and 18th February 2016
 - Darton West – held on 1st February 2016
 - Old Town – held on 6th January 2016 and 3rd February 2016
 - St Helen's – held on 18th February 2016

To: Chair and Members of North Area Council:-

Councillors Burgess (Chair), Cave, Cherryholme, Duerden, Grundy, Howard, Leech, Miller, Platts, Spence and Tattersall

Area Council Support Officers:

Ian Rooth, North Area Council Senior Management Link Officer

Phil Hollingsworth, Lead Locality Officer

Rosie Adams, North Area Council Manager

Elizabeth Barnard, Council Governance Officer

Anne Asquith, Commissioning Manager, Commissioning and Market Development

Please contact Elizabeth Barnard on 01226 773420 or email
governance@barnsley.gov.uk

Wednesday, 23 March 2016

MEETING:	North Area Council
DATE:	Monday, 1 February 2016
TIME:	2.00 pm
VENUE:	Meeting Room 1, Barnsley Town Hall

MINUTES

Present Councillors Burgess (Chair), Cave, Cherryholme, Howard, Leech, Platts and Spence

44 Declarations of Pecuniary and Non-Pecuniary Interests

There were no declarations of pecuniary or non-pecuniary interest.

45 Minutes of the North Area Council meeting held on 23rd November 2015

The Area Council received the minutes of the previous meeting held on 23rd November 2015.

RESOLVED that the minutes of the North Area Council meeting held on the 23rd November 2015 be approved as a true and correct record.

Minute no. 35 (iv) - It was highlighted that a £13,000 fee is payable to BMBC Enforcement Services, this is pro rata across all Area Councils. A detailed breakdown will be provided.

Minute no. 38 – All Members were asked to keep potential news stories in mind for the next edition of the Community Magazine. Content should be submitted by the end of April for July distribution. A working group will need to be established. Some concerns were expressed regarding advertising placement, as the Area Council did not want to appear to be endorsing particular organisations. Problems were experienced with magazine delivery, as the postcode method didn't seem to have worked. Other delivery options will be explored.

Minute no. 41 – Members were reminded that the closing date for applications for the next round of Stronger Communities Grant funding is 12th February.

46 National Citizen Service

Jo Thornton was welcomed to the meeting to speak about the National Citizen Service (NCS). The NCS is a four week programme for year 11 and 12 students funded by the Government. In Barnsley the NCS is run in conjunction with Barnsley FC. To date over 400 Barnsley young people have taken part. Members were provided with detailed numbers for each area. The aim of the project is to promote independence/life skills and encourage young people to help local communities whilst gaining confidence and a sense of accomplishment. The first week involves a personal challenge for the young people, followed by a week of independent living at Sheffield Hallam halls of residence and finally work on a local community project for weeks 3 and 4. Type of work undertaken includes help at food banks, care homes

and carer gardens. This could be linked to Love Where You Live and include renovation and environmental projects. One project developed per ward would be ideal. All projects are fully staffed to ensure that the young people are supervised. Members were encouraged to identify potential future social action projects in their wards that could benefit from the scheme in the summer period. It was highlighted that the NCS has some similarities to the Area Council-funded Internship Programme.

Jo was thanked for her attendance and contribution.

47 Procurement Update

The Area Council Manager provided Members with a financial position and forecast for expenditure, including updates regarding the procurement of the Summer Holiday Internship 2016 and the Environmental Enforcement project post March 2016. To recommission both of the projects a full procurement process is necessary. At the time of writing a preferred provider has been identified for the Summer Holiday Internship. Kingdom Security Services are the successful providers for the Environmental Enforcement project. Contractual documents are to be finalised for both services. Concerns were expressed that performance information had not been received, as it had fallen between meetings. Questions were also asked about parking enforcement, connectivity problems and deployment of officers in pairs.

North Area Council currently has £66,562 uncommitted from 2014/15 and 2016/17 budgets. Future budget allocations remain unclear.

RESOLVED

- (i) that the North Area Council Members give consideration to how the remaining funding is utilised to meet the needs of the North area, and
- (ii) give consideration to which projects they wish to commission in the future to address the Area priorities by way of a workshop session, to include an Economic Regeneration project and that
- (iii) performance information will be provided between meetings for Member consideration.
- (iv) that the North Area Council Members are satisfied with the results of the procurement process and are in agreement that both contracts be finalised.

48 Commissioned Projects Performance Update

The Area Council Manager updated Members with regard to the performance of the Anti-Poverty Community Outreach, Clean and Green and Now You're Cooking projects. To date, 205 people have accessed the CAB/DIAL service, with 50 clients receiving advice relating to benefit gains, which should bring in an estimated £177,053 of income to the North Area, benefitting both the individual and the economy. It was highlighted that The Forge have needed time to learn about the demographics of the North Area and become familiar with local groups, which has led to a slow start to the project, although milestones have still been achieved. The

Now You're Cooking project has also met and exceeded its targets, although unfortunately two scheduled courses were cancelled for Roundhouse Resource Centre and St John Evangelist Church, Staincross.

RESOLVED that Members note the Project Performance Reports

49 Report on the use of Devolved Ward Budgets and Ward Alliance Funds

The report was introduced by the Area Council Manager, and attention drawn to the levels of finance carried forward, and current levels of expenditure in respect of the Devolved Ward Budget, Ward Alliance Fund and Public Health financial contribution. Members were reminded that all project forms must be signed by the end of March and completed by the summer. It has been agreed that £10,000 will be devolved to each Ward Alliance from the Area Council budget, provided the respective ward budget is below £10,000 by 31st March 2016.

RESOLVED that the report be noted.

50 Notes of the Ward Alliance Meetings

The meeting received the notes from the Darton East Ward Alliance held on 10th December 2015; Darton West Ward Alliance held on 16th November 2015 and 11th January 2016; Old Town Ward Alliance held on 2nd December 2015; and St Helen's Ward Alliance held on 7th January 2016.

It was reported that the Christmas lights switch-on in Darton East was a great success despite the bad weather. Thanks were expressed to Lee, Rebecca and John Foster for provision of mince pies. There was some confusion regarding an application to fund a schools project commemorating the Battle of the Somme. The total cost of £7050 was to be met by contributions of £300 from each Ward Alliance, not from one Ward Alliance. This will now be reconsidered.

It was highlighted that a Darton West 'Community Stars' event is to be organised for Friday 4th March. The Darton Afternoon Club has now been launched and continues to be well attended. The launch was attended by Millie Johnson, which was very well received. A local history group has produced a booklet about Kexborough and a lottery bid is being developed to continue local history work in the ward.

The Old Town Ward Alliance structure has changed recently and new representatives are required. The Café Coffee choir has been a great success and plans to continue for another year. They hope to secure funding from the Bishops Fund.

It was reported that the Christmas tree events in St Helens ward were very successful and planning is now underway for the summer gala. Thanks were expressed to Rosie, Lee and Rebecca for their fantastic work and commitment over the year.

RESOLVED that the notes of the respective Ward Alliances be noted.

Chair

Item 5

BARNSLEY METROPOLITAN BOROUGH COUNCIL

North Area Council Meeting:
4th April 2016

Agenda Item: 5

Report of North Area Council
Manager

Commissioned Project Performance Updates – The Environmental Enforcement Service & The Clean and Green Service

1. Purpose of Report

- 1.1 This report includes a performance report for three of the current commissioned projects.

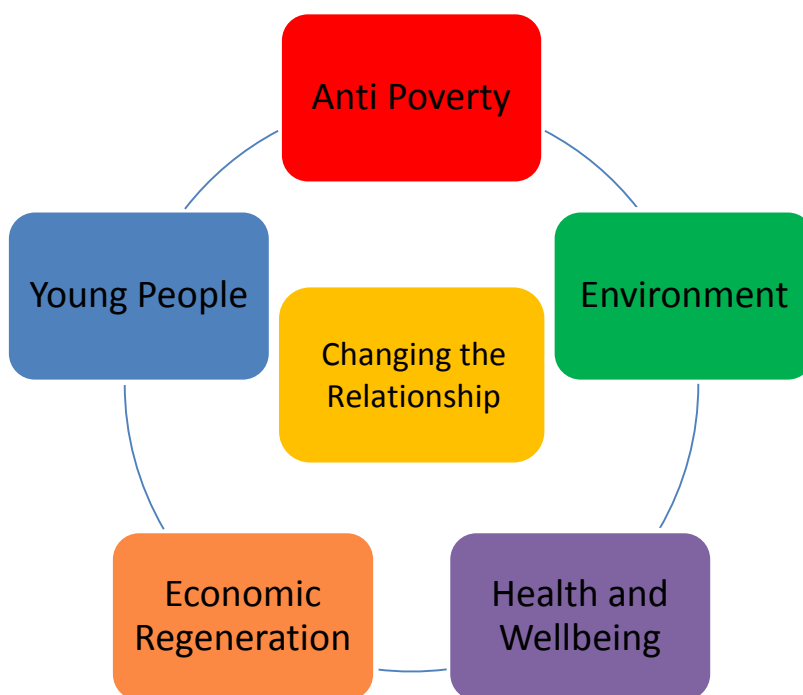
2. Recommendations

It is recommended that:

- 2.1 **Members note Appendix 1, Project Performance Report for NAC Clean and Green Service.**
- 2.2 **Members note Appendix 2, Output figures for the Environmental Enforcement Service**
- 2.3 **Members involve Forge Partnership in discussions at Ward Alliance meetings as appropriate.**
- 2.4 **Members continue to pass on hot spot information to Kingdom Security for appropriate action.**

3. Background

- 3.1 In late 2013 North Area Council agreed the following priorities which were identified following a series of workshops at which members considered a range of statistical and consultation data from a variety of sources:



3.2 The appendices to this report provide a performance update for two of the commissioned services. The table below show the funding allocation for each project.

	Service	Provider	Contract Value/length	Contract start date
Environment	Clean & Green Community Development	The Forge, Anvil CIC	£150,000 2 years	14 th September 2015
Environment	Environmental Enforcement 2014/15-2015/16	Kingdom Security Services	£227,000 20 month	August 2014

4.0 Performance

4.1 Appendix 1 shows that The Forge have required time to learn about the geography of the North Area, familiarise themselves with the local green spaces and begin to build working relationships with the Ward Alliances and other groups involved in clean and green related activities. More integrated working is required from all parties to make this contract a success.

4.2 Appendix 2 shows the performance data for Kingdom Security Service’s Environmental and Parking Enforcement Service.

4.3 All new contracts will have break clauses included in the contract arrangements to ensure that the Area Council can react if the budget allocation is amended.

Officer Contact:
Rosie Adams

Tel. No:
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Date:
9th March 2016

Appendix 1: Project Performance Report for North Clean and Green Project

The Forge – Anvil CIC

	RAG	
Environment	Satisfactory quarterly monitoring report and contract management meeting.	●
	Milestones achieved	●
Changing the Relationship	Outcome indicator targets met	●
	Social value targets met	●
	Satisfactory spend and financial information	●
Economic Regeneration	Overall satisfaction with delivery against contract	●

The Forge have been commissioned to work in partnership with local people to achieve results and build community resilience in relation to environmental improvement and community ownership. Enabling local residents and business owners to participate via a community development and participation model. The Forge's work should be directed by the Ward Alliances to identify and develop projects which will be delivered in partnership with local people. The recruitment, engagement and motivation of volunteers is key to the delivery of this contract if Forge are to help realise projects through project design and leadership.

The team have now established a base at Athersley Recreation Community Site (Memorial Fields). This means that the Clean and Green Team will have significantly reduced travelling time. It also means that they have space for a skip, recycling provision and storage space. This should give the team a greater sense on connectivity within the North Area.

The move has allowed for a structured plan of work and the delivery team are tasked daily. Work in each ward is incorporated every week. The team are beginning to be recognised in the Wards and planned leafleting and promotional work is being incorporated to daily delivery to raise awareness and recruit volunteers.

It is essential that the Ward Alliances link in with Forge to identify environmental projects. Please use the following details to invite the team to planning and development meetings for ward projects: naccleangreen@gmail.com

The next contract monitoring meeting is not until April 2016. Please find below a case study that has been submitted.

CASE STUDY

WORKING WITH GREEN SPACE

INTRODUCTION

Having attended a couple of meetings held by the Green Space Group in Mapplewell, we arranged a date to work together.

ACTION

A site visit to Ibberson Memorial Garden was undertaken to assess what work could be planned.

OUTCOMES

Community discussion and decision making with both groups improved the working partnership and was a gratifying experience for all.

REPORT

Areas around the perimeter were tidied up to improve the initial visual impression of the park area. In addition, some pruning and hedge trimming along the footpaths was completed. A decision to rotavate the flower beds was undertaken and wooden sleepers obtained to divide these beds into manageable spaces. A future date to plant up these beds was planned.



Appendix 2: Performance Report for the Environmental Enforcement Service

Kingdom Security - Quarterly report received 8th Feb 2016

	RAG	
Clean and Green	Satisfactory quarterly monitoring report and contract management meeting.	●
	Milestones achieved	●
Health and Wellbeing	Outcome indicator targets met	●
	Social value targets met	●
Economic Regeneration	Satisfactory spend and financial information	●
	Overall satisfaction with delivery against contract	●

A detailed quarterly report was submitted by Kingdom Security Services on the 8th February.

The North Area is contracted to 4 x officers, this equates to 1950 hours. Kingdom have achieved 100% of the contracted patrol hours for the North Area.

In the three month period November 2015 to January 2016, officers in the North Area have issued 282 FPNS (12 of which are for dog fouling) and 64 PCNs for parking. For a breakdown of the output figures please refer to the tabulated information below.

The Kingdom officers provide intelligence led enforcement activity. Please continue to provide information on hotspots with in the North Area to ensure that patrol hours are used to best effect. Information should be submitted to: either by email: BSCP@barnsley.gov.uk or by phone via the ASB hotline: 01226 772468

Output figures

NORTH	FPN Litter	FPN Dog Fouling	PCN Parking
Week 02/11/15	17	1	4
Week 09/11/15	16	1	5
Week 16/11/15	28	3	10
Week 23/11/15	24	1	5
Week 30/11/15	22	1	4
Week 07/12/15	27	0	7
Week 14/12/15	30	1	7
Week 21/12/15	1	0	2
Week 28/12/15	2	0	2
Week 04/01/16	19	1	8
Week 11/01/16	26	0	3
Week 18/01/16	38	2	2
Week 25/01/16	20	1	5
Totals	270	12	64

NORTH	Contracted Hrs	Old Town	Darton East	Darton West	St Helens
Week 02/11/15	150	60	60	20	10
Week 09/11/15	150	20	60	10	60
Week 16/11/15	150	60	10	60	20
Week 23/11/15	150	40	40	40	30
Week 30/11/15	150	20	40	50	40
Week 07/12/15	150	20	40	50	40
Week 14/12/15	150	60	10	20	60
Week 21/12/15	150	60	30	30	30
Week 28/12/15	150	40	50	20	40
Week 04/01/16	150	20	40	60	30
Week 11/01/16	150	20	40	50	40
Week 18/01/16	150	20	40	30	60
Week 25/01/16	150	50	30	50	20
Totals	1950	490	490	490	480

Item 6

BARNSELY METROPOLITAN BOROUGH COUNCIL

Council Meeting:

4th April 2016

Agenda Item: 6

**Report of North Area Council
Manager**

North Area Council Stronger Communities Grant Update

1. Purpose of Report

- 1.1 To update members about the North Area Council Stronger Communities Grant application and allocation process.
- 1.2 To update members on the outcome of the grant panel meeting and the projects approved for funding.
- 1.3 To identify how unallocated funding for 2016/17 will be utilised.
- 1.4 The report also outlines the performance management and monitoring arrangements for successful projects.

2. Recommendations

It is recommended that:

- 2.1 Members note the NAC Stronger Communities Grant update.**
- 2.2 Members note the outcome and learning from the evaluation and approval process and agree to an amendment to the approval process.**
- 2.3 Members note the projects that have been approved for funding.**
- 2.4 Members agree the performance and monitoring arrangements outlined in Section 7.**
- 2.5 That Members note the unallocated £29,766.00 and agree on how the remainder of the funding will be utilised.**
- 2.6 That Members agree to a revision of the guidance documentation both for applicants and the panel that provides clear instruction to applicants with regards to year on year applications from the same organisation.**

3. Background

Having noted the success of the Stronger Communities Grant funded projects which have been delivered throughout 2015/16 it was agreed at the Area Council Meeting on the 21st September 2015 that the North Area would run the Stronger Communities Grant funding opportunity for the project delivery in 2016/17.

The NAC Stronger Communities Grant was established as a grants programme totalling £100,000 to address the identified North Area Council priorities. It is aimed at developing the capacity of community groups and organisations, social enterprises and not for profit organisations, with a view to enabling them to bid for future procurements.

The grant was launched at the end of November 2015 and the final date for submission of applications was the 12th February 2016. 8 applications were received, totalling £137,440.00.

The Grants Panel Member received their panel packs on Thursday 18th February. This included a paper copy of all the applications and 'Scoring Matrix' top sheet for each application which needed to be completed.

Each ward was represented on the panel as follows:

Darton East	Cllr Harry Spence
Darton West	Cllr Sharon Howard
Old Town	Cllr Liz Grundy
St Helen's	Cllr Sarah Tattersall

4. Recommended Projects

The Members had an opportunity to independently score each application before meeting for the Evaluation Panel on Monday 29th February. The scoring matrix provided a robust qualitative and quantitative basis upon which to identify suitable applications. All applications required a majority recommendation from the panel in order to be successful. The panel was independently chaired by the North Area's Lead Locality Officer. The approval process can found as Appendix 1.

4 applications were identified and submitted for approval by the Stronger Barnsley Locality Manager. The total allocated amount for these 4 projects was £70,234. This leaves £29,766.00 unallocated.

The recommended projects are as follows:

Ad Astra Barnsley CIC – Altering Perspectives: £19,940

The project consists of four strands: i) Living History which will involve working with school children and elderly residents to revisit the area industrial heritage. Considering how lifestyles have changed over the last 100 years. ii) Delivery of 80 personal health and social education sessions in North Area schools. iii) Run 15 engagement days, either family fun day or community days. iv) Family friendly volunteering with the young people already engaged with Ad Astra.

Emmanuel Methodist Church – Integrate: £19,908

The principle aim of the project is to provide a series of appropriate activities so that different ages in the local community can engage in and benefit from, a sense of community belonging and cohesion. There will be a range of activities provided, ranging from inter-generational IT workshops to craft workshops and one off events, designed for older people as well as children and young people, and, in particular, opportunities for different generations to be together. There are three outcomes: i) Activity groups which enable young people to meet with their peers in a safe environment engaging in structured activities. Inc. delivery of workshops focussing on well-being, especially self-esteem and aspiration. ii) Intergenerational activities iii) Provide activities and partnership opportunities to increase the awareness of environmental concerns

Reds in the Community: £10,593

The Fit Reds programme is delivered through a series of weekly sessions over the course of nine weeks. Through the Fit Reds programme, Fit Reds Health Trainers provide participants with information regarding diet, nutrition and healthy lifestyles along with vital one to one support. Fit Reds Physical Activity Coaches engage participants with physical activity suited to their individual needs. Using football and Barnsley Football Club as a hook, the programme supports men to make positive lifestyle changes and become more physically active. The programme will be available to 60 men across the North Area.

Royal Voluntary Service – Barnsley North Looking Out for Older People: £19,793

The project aims to tackle issues of health and wellbeing by working with older people to put together a package of support which will help find a way out of loneliness & isolation and to offer advice and signposting around other sources of help such as benefits entitlement, aids and adaptations etc. Their discussions will substantially be led by the older person themselves and will be used to put together a package of support aimed at reducing feelings of loneliness and isolation.

RVS will conduct at least 400 home visits to older people who have been identified as being at risk of loneliness and isolation.

RVS will create sustainability in 5 newly formed groups across the North Area.

RVS have stated as one of their outcomes that they will create 20 volunteering opportunities and recruit 5 volunteers by June 2016.

5. Lessons Learned

- i. The Panel noted that a significant time commitment is required to read and independently evaluate the applications.
- ii. It is vital that all Panel representatives score all the applications prior to the moderation meeting to enable a fair and efficient, transparent process to be conducted in a timely manner.
- iii. There needs to be a consensus decision from the Area Council regarding the eligibility of repeat applicants year on year. This would require an amendment to the guidance notes.
- iv. It was felt that for some of the applications The Panel had unresolved questions. It was recommended that for future years the recommendation and approval process should be in two parts: shortlisting and final moderation where the applicants are invited to attend a short interview to accommodate questions from The Panel.
- v. The Area Manager observed that the core purpose of the Stronger Communities Grant funding opportunity should be revisited prior to another round of the funding. This needs to be specifically linked to a projects ability to contribute to delivery of corporate and Area Council priorities.

6. Project Development Work

The Area Manager will now meet with all the successful project leads to ensure that all the projects are robust: deliverable within the timescales, and outcomes/outcome indicators and targets developed.

In some cases the panel have attached conditions to the grand funding.

7. Grant Awards and Performance Monitoring/Management

Once approved, all organisations will be notified and asked to sign an Award Agreement letter which, together with the detailed Stage 2 application form, will form the basis of the contractual agreement between the Council and the organisation for the grant awarded.

Those projects under £10,000 will receive a one-off grant payment for the full amount and will be asked to submit their monitoring information at the end of the project.

Those projects over £10,000 have submitted a monitoring/performance framework and quarterly payment schedule as part of their application. Quarterly payments will only be released once the North Area Council Manager is satisfied that monitoring/performance targets for the previous quarter have been met, or if not met, a satisfactory reason is given as to why this is the case and revised targets for the following quarters agreed.

Progress on projects will be reported back to North Area Council on a regular basis and a full evaluation report about the NAC Stronger Communities Fund

process and projects will be presented to North Area Council on completion of all projects, anticipated early 2017/18.

8. Next steps

Members are asked to agree how the remainder of the funding will be utilised?

Two options have been identified:

- i. Advertise a second funding round for 2016/17. Making £29,766.00 available for projects.
- ii. Use the £29,766.00 to increase the size of the grant funding allocation for 2017/18 to £129,451.00, if the Area Council wish to run the grant funding opportunity for a third year.

Additionally, should the grant fund be available in 2016/17, the Area Council need to decide if repeat applications will be permissible provided they are contributing to corporate and North Area priorities. This may consider pilot projects which would be eligible to re-apply the following year if they are successful.

Officer Contact:
Rosie Adams

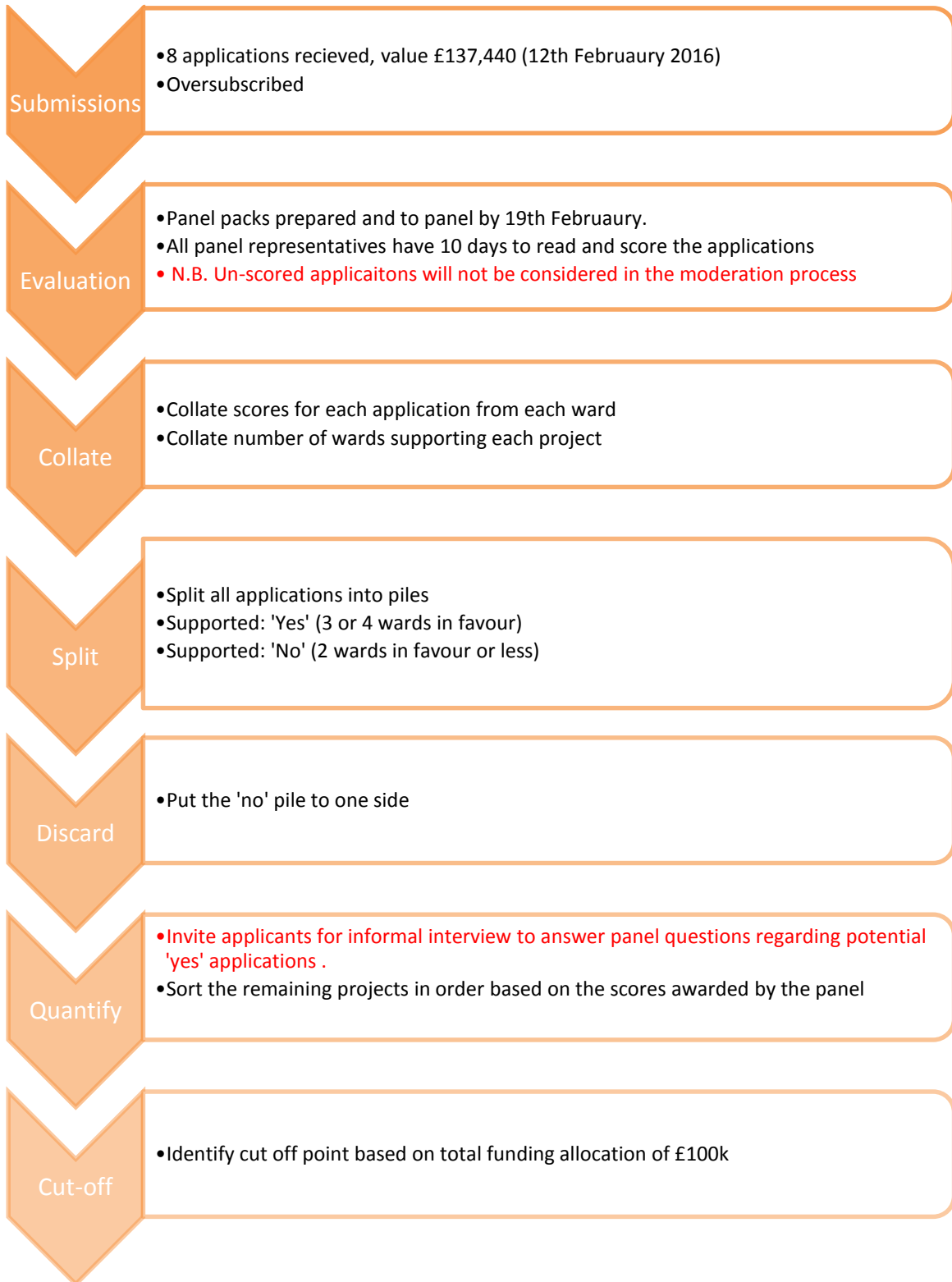
Tel. No:
01226 773583

Date:
02/03/2016

Appendix 1: North Area Council

Stronger Communities Grant 2016 - Approval Process

N.B. Suggested amendments in red.



Item 8

BARNSELY METROPOLITAN BOROUGH COUNCIL

North Area Council:
4th April 2016

Agenda Item: 8

Report of the
North Area Council Manager

NAC Economic Regeneration - Project Business Case

1. Purpose of Report

- 1.1 The purpose of this report is to update and advise the North Area Council Members on the project research, scoping and project recommendation to address the Economic Regeneration's priority.

2. Recommendation

That the Area Council agree to a pilot project that will ascertain the business development needs of small and lifestyle businesses in the North Area. Prior to commissioning a larger project.

3.0 Introduction

- 3.1 The North Area Council agreed the Economic Regeneration priority in 2014. To date a project has not been delivered to address this priority
- 3.2 Vibrant economies engender healthy communities where residents enjoy a high quality of life. Developing local action plans that promote economic security through access to living-wage jobs, and stable employment help to contribute to the health and wellbeing of the community as well as the prosperity of the local economy.
- 3.3 There is European funding available to assist start-up business but there is less support available for business after the first six months of trading. It is recommended to run a short research and consultation project that ascertains the business development needs of the small, independent and lifestyle businesses trading in the North Area.
- 3.4 The results of the research and consultation will allow for a more substantial project to be developed which will provide training and development ad sustainable networking and peer support on completion of the project. This project would require a full tender process.
- 3.5 Please refer to Appendix 1 for further information.

Officer Contact:
Rosie Adams

Tel. No:
01226 773583

Date:
22nd March 2016

Appendix 1:

Barnsley MBC Business Case

Name of Business Unit: Stronger Communities

Name of service area under review: NAC Economic Regeneration

Business Lead (s)	
Lead Commissioning Manager	Rosie Adams
Lead Contract & Relationship Officer	
Version Control:	
Date:	10 th March 2016

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1. Background and definitions

1.1 Background

(This section to include some history, context and why the business case is being put together. Include any decisions made by Councillors.)

In September 2014 the North Area Council agreed that the North Area Council priorities should include an Economic Regeneration priority. To date a project has not been developed to address this priority and a decision has been made to make progress in this area.

When identifying priorities for the North Area Council Area (NAC) it has become evident that the prosperity and visual amenity of their local area is important to local residents. The NAC has agreed to concentrate on the social and economic centres within the area, under the Economic Regeneration priority.

In November 2010 England and Lyle (Chartered Town Planners) delivered their report on the 'Smaller Centres Study' which reported on the following centres: Athersley, Darton and Mapplewell. Recommended improvements included: improving the attractiveness of the area and making the centres more eye-catching.

It has been noted that 232 new businesses started up in the North Area in 2012. However it is not known how many of the 232 are still trading. It is a priority for the area to ensure that new businesses get the support and advice they need to be successful and sustainable. This will enable new business start-ups to add value to the North Area. Increasing trade in the area and creating vibrant commercial hubs at the centre of the community.

N.B. It is also important to note that 2011 census information identified that 32.1% of residents aged 16-74 within the North Area are economically inactive. Access to employment tackling worklessness and economic inactivity would be a complimentary project which may be partially addressed when the Athersley based Community Shop opens.

1.2 Purpose of the document

The purpose of this document is to present a business case for the future commissioning of a North Area Economic Regeneration Project. The aim is to:

- Analyse current services and resources.
- Understand the need, value and benefits of current services.
- Identify and evaluate options.
- Implement the preferred option.

1.2 Definitions

1.2.1 *(Define the service area and what we mean by it.)*

Vibrant economies contribute to the health and well-being of people and communities by providing economic security and access to opportunities. This includes access to education and living wage employment, affordable housing, healthy food, and the kinds of services and amenities that promote strong and healthy families and vibrant and sustainable communities.

Supporting individual local business contributes to the prosperity of the area as a whole. A vibrant economy supports a mix of economic activities and promotes economic security by enabling:

- access to living-wage employment and economic opportunities
- participation in the labour market for all members of society
- access to basic necessities, including safe and affordable housing, healthy food, education, and social and recreational opportunities

2. Analysing current services and resources

2.1 Current service analysis

European funding has been accessed via Sheffield City Region. Barnsley MBC's Enterprising Barnsley will be delivering a 3 year programme 'Business Start-up' from 1st April.

Enterprising Barnsley also assists 'ambitious Barnsley businesses develop and grow' but the support is not universal and a selection criteria applies.

The North Area Council do not currently provide any service provision to assist business in the North Area.

2.2 Related service analysis

BBIC offer some business sustainability support but have minimal capacity due to budget constraints.

3. Understanding need, value and benefits

3.1 Business need *(– why do we need the service what is the case for commissioning?)*

By creating the conditions for a vibrant economy (leading to increased economic security and financial sustainability) The North Area Council would be contributing to positively to individual and social outcomes such as improved access to basic necessities (food, clothing, housing) as well as access to the types of social, economic, recreational, and educational opportunities needed to promote individual health and well-being.

To enable the North Area Council to help small, independent businesses to flourish the Area Council must first understand what they need. A time limited project will then be designed to address the business needs.

3.2 Legislation and guidance

N/A in this context.

3.3 Future demand

Area Council funding is intended to address local need and reduce inequalities across the North Area. The funding is not intended to provide services which the community become dependent upon but it should enable positive change and leave a legacy from which the North Area will continue to benefit. Therefore it would not be possible to run this project indefinitely and should incorporate a business networking opportunity to enable on going legacy of peer support.

3.4 Social value, expected benefits and outcomes

Social Value

- More employment opportunities
- Access to living wage jobs
- Better financial security
- Reduction in stress and anxiety
- Improved health and wellbeing

Expected benefits and outcomes

- Vibrant community centres
- Flourishing independent businesses
- Stable businesses, providing stable jobs for local people
- Local high streets become more attractive places to visit
- Wide variety of desirable goods and services available locally
- Clean and tidy local centres and village shop parades
- Well maintained business premises
- Prevent revolving door businesses in the village high streets which leads to frequent turnover of short term leases for commercial premises.
- Stability and sustainability within village centres
- Increase profitability for business small business owners who live or trade within the North Area.

3.5 Summary

The North Area Council has identified Economic Regeneration as a priority for the area. Vibrant economies engender healthy communities where residents enjoy a high quality of life. The North Area Council does not have the resources to address the development needs of all businesses that operate within the North Area however there is the aspiration to ensure that all

businesses prosper. It intends to commission a pilot project to help ascertain the needs and wants of the independent business community and offer further development opportunities.

4. Identifying and evaluating options

4.1 Gap analysis

Cllr Burgess and Rosie Adams met with BBIC's Adrian Waite and Andrew Ainsworth on 1st March 2016. Enterprising Barnsley's programme which will launch on the 1st April will provide substantial support for start-up businesses. However there is limited support to help small business survive and maintain/improve profitability.

Skills development, increased stability and business growth for small, independent businesses

Learning from South Area's experience

South Area Council commissioned a survey of small and medium sized business in late 2014, which sought to identify support which could be provided to help them to become more successful and competitive. Local businesses identified 6 main areas with which they would like help (First Aid, Health & Safety, Business Development, web development, Marketing/Social Media & Basic IT skills). The survey also identified a number of issues which prevented local businesses from accessing training and support, which included prohibitive costs, courses run too far away and courses run during the daytime.

As a result, the South Area Council decided to fund the development of a programme of short 'twilight' courses for businesses to cover these identified priorities, which would be run in local venues within the South Area. These would be offered free of charge to small and medium local businesses, with preference being given to those who took part in the initial business survey.

Those who attended the courses reflected that they had been immensely beneficial and they had gained a great deal from them. However on the whole the courses were not well attended for a number of reasons inc. long hours of work, releasing staff, inadequate cover to release staff.

It is recommended that to maximise the results the provision should be adapted to incorporate one to one provision tailored to the individual needs of one business at a time and some group based support.

4.2 Commissioning implications / options appraisal

It is recommended that a short pilot is delivered in the North Area to see how businesses respond to the offer of support and the appetite for this provision. This should not exceed a value of £2,500 and be deliverable within 3 months.

Once the results of the project are known it would be possible for the project to be commissioned on a larger scale. This would require a full procurement process.

4.3 Service design

The service would be intended to cater for the needs of small, local, independent businesses and lifestyle businesses which trade within the Barnsley North Area. The service should offer bespoke skills development, increased stability and enable business and prosperity. (*North Area Business Boost*)

The service would offer time limited support to business in the following areas:

- i. Impartial advice and guidance
- ii. Development and coaching on a range of topics including but not limited to:
 - New sales - Marketing, Promotion & USP
 - Social media guidance
 - Accounting increase skills and knowledge
 - Access to finance
 - Business process & systems improvements
 - Improved supply chain
 - HR – recruitment and retention
 - Accommodation
 - Profitability & increase in sales
 - Accountability
 - Legal requirements
 - Sustainability & opportunities for growth
 - Professional network (legal and financial) and peer support (North Area BNI)
- iii. Incorporate a maintenance period for businesses during which they can still access advice, guidance and support.
- iv. Monthly networking with guest speaker. Open to all businesses who have an interest in the North Area.
- v. Establish a peer support group to ensure sustainability once the project concludes.
- vi. Incorporate a defined exist strategy.

N.B. Although there would no cost to the businesses participating in the pilot offer business would be required to pay a nominal fee (£50) to access support as part of the extended project. [This could be used to establish sustainable networking and/or peer support group.]

4.4 Preferred Option

Prior to a larger scale project and full scale procurement process it is recommended that a consultation and research based pilot should be commissioned.

- Duration 8 weeks
- Approximately 35 hours
- Offer initial support to 12 businesses (3 per ward)
- Survey as many businesses as possible and establish their development needs and wants to increase sustainability and profitability.
- Provider to provide results of the survey, recommendations and no less than four brief case studies (approx. 250 words, 1 per ward).
- Value £1,500 (approximately)

(BBIC have advised that they would donate a day of research to this project and offer the support of a Business Development Officer.)

Glossary

Life style business

A **lifestyle business** is a **business** set up and run by its founders primarily with the aim of sustaining a particular level of income and no more; or to provide a foundation from which to enjoy a particular **lifestyle**.

Item 9

BARNSELY METROPOLITAN BOROUGH COUNCIL

**North Area Council:
4th April 2016**

Agenda Item: 9

**Report of the
North Area Council Manager**

Devolved Ward Budget and Ward Alliance Funds

1. Purpose of Report

- 1.1 This report updates the North Area Council on progress in each Ward in expending the Devolved Ward Budget, Ward Alliance Fund and Public Health financial contribution.

2. Recommendation

That each Ward in the North Area Council area prioritises the efficient expenditure of the remaining Devolved Ward Budgets and Ward Alliance Funds in line with the guidance on spend.

3.0 Introduction

- 3.1 As part of the decisions made by the Council's Cabinet in 2013 each Ward was allocated an annual Devolved Ward Budget of £20,000 and each Ward Alliance a fund of £10,000. Please note that as of April 2015 the Devolved Ward Budget has been reduced to £10,000 per Ward.
- 3.2 When considering projects for the use of the Devolved Ward Budget and Ward Alliance Funds, Members need to be satisfied that the projects identified meet a recognised need for the Ward, are in the wider public interest, and represent value for money.
- 3.3 In addition each ward received an allocation of £7,000 from Public Health in 2013/14. Any underspend has been carried forward into 2015/16 and is included in the Ward Alliance budget. This funding is to be utilised to drive forward the actions within local ward actions plans that can demonstrate an improvement in health and well-being and an asset based approach to community development.

- 3.4 In considering projects for the use of the Devolved Ward Budget, Members will need to be satisfied that:
- it meets a recognised need for the Ward,
 - it is in the wider public interest (whole community can potentially benefit),
 - it represents value for money.

4.0 Position Statement

- 4.1 The full grant allocation for the North Area Council, which is £134,390.97 for the 2015/16 financial year. This is made up of a £60,351.34 Devolved Ward Budget allocation, a £74,039.63 Ward Alliance allocation (which includes the Public Health funding).
- 4.2 To date, the North Area Council has committed £51,297.05 of its £60,351.34 Devolved Ward Budget allocation.
- 4.3 To date the North Area Ward Alliances have committed £52,447.65 of their £74,039.63 combined allocation for 2015/16.
- 4.4 Please refer to Appendix 1 for a full breakdown.

5.0 Challenges

- 5.1 The devolved ward budget allocation has been reduced for the financial year 2015/16 from £20,000 per ward to £10,000. All wards have had an opportunity to discuss their annual commitments in ward briefings and agree which projects should be prioritised in the future council arrangements.
- 5.2 The deadline has now elapsed for projects requiring a long lead in time. For example Highways projects.
- 5.3 It is not yet known whether it will be permitted to roll funding for ward into 2016/17. It is therefore recommended that the efficient expenditure of both the Devolved Ward Budget and Ward Alliance Fund is given a high priority by each Ward.
- 5.4 All wards have taken an opportunity to consult on their ward plan during 2014/15 which should enable all Ward Alliances to review their ward plans and ensure that their priorities are fit for purpose moving forwards. Ward are continuing with further consultation this year to refine their priorities where appropriate.

Officer Contact:
Rosie Adams

Tel. No:
01226-773583

Date:
22nd March 2016

Appendix 1:

North Area Council (March 2016) Update

Devolved Ward Budget Overview

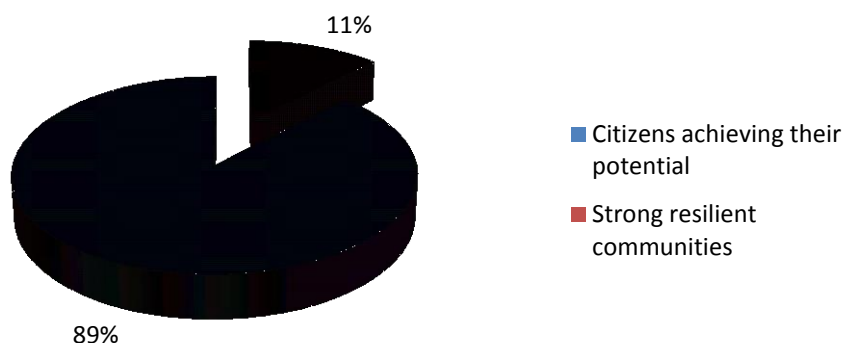
The North Area Council has a Devolved Ward Budget grant allocation of £60,354.34 for the 2015-2016 financial year. This allocation, broken down by Ward below, is made up of a £40,000 allocation for 2015-2016, and a carry forward allocation of £20,354.34 from the 2014-2015 financial year.

2015/2016 DEVOLVED WB	Carry Forward 2014-15	2015-16 allocation	Full 2015-16 Allocation
NORTH	£ 20,354.34	£ 40,000.00	£ 60,354.34
Darton East	£ 12,672.60	£ 10,000.00	£ 22,672.60
Darton West	£ 766.81	£ 10,000.00	£ 10,766.81
Old Town	£ 5,589.69	£ 10,000.00	£ 15,589.69
St Helens	£ 1,325.24	£ 10,000.00	£ 11,325.24

To date, the North Area Council has committed £51,297.05 of its £60,351.34 Devolved Ward Budget allocation, with £10,555.50 of this commitment being charged.

2015/2016 DEVOLVED WB	Allocation	Committed spend	Allocation remaining	Charged spend
NORTH	£ 60,354.34	£ 49,040.90	£ 11,313.44	£ 20,069.49
Darton East	£ 22,672.60	£ 13,655.52	£ 9,017.08	£ 8,807.02
Darton West	£ 10,766.81	£ 8,510.66	£ 2,256.15	£ 1,905.66
Old Town	£ 15,589.69	£ 13,003.88	£ 2,585.81	£ 4,634.98
St Helens	£ 11,325.24	£ 13,870.84	-£ 2,545.60	£ 4,721.83

A breakdown of how this commitment supports the corporate plan priorities is below:



The Darton East Ward has allocated £13,655.52 of its £22,672.60 Devolved Ward Budget allocation. To date £5,047.02 of this allocation has been charged to the Ward.

The Darton East Ward has an allocation of £9,017.08 remaining.

Devolved Ward Budget Project	Allocation	Charged spend	Allocation remaining
x32 Darton East Hanging baskets	£ 1,760.00	£ 1,760.00	£ 20,912.60
Dog & Litter bins for Hope Street/Kingsway etc	£ 3,456.00	£ 3,456.00	£ 17,456.60
Environment Improvements - screening of Carr Green Lane	£ 274.95	£ 289.95	£ 17,181.65
Celebration Gala Working Fund	£ 1,301.07	£ 1,301.07	£ 15,880.58
Working fund - Bench at Sackup Lane	£ 1,000.00		£ 14,880.58
Christmas Tree Light switch on working budget	£ 1,000.00		£ 13,880.58
Media Reporter for the Ward Alliance	£ 2,000.00	£ 2,000.00	£ 11,880.58
Area Team Working Budget	£ 103.50		£ 11,777.08
Hanging baskets 2016	£ 1,760.00		£10,017.08
DE Working budget	£ 1,000.00		£ 9,017.08

The Darton West Ward has allocated £8,510.66 of its £10,766.81 Devolved Ward Budget allocation. To date, £95 of this has been charged to the Ward.

The Darton West Ward has an allocation of £2,256.15 remaining.

Devolved Ward Budget Project	Allocation	Charged spend	Allocation remaining
Darton West Working Budget	£ 1,500.00	£ 95.00	£ 9,266.81
Christmas in Barugh Green	£ 645.00	£ 645.00	£ 8,621.81
Dual use bin stickers	£ 185.66	£ 185.66	£ 8436.15
Dog fouling signs(x3)	£ 480.00	£ 480.00	£ 7,956.15
Keep Darton West Tidy – cigarette bins	£ 300.00		£ 7,656.15
Youth Theatre Equipment	£ 500.00	£ 500.00	£ 7,156.15
Barugh Green Christmas Lights working budget	£ 2,150.00		£ 5,006.15
Play equipment – Kexbrough Park	£ 1,250.00		£ 3,756.15
Darton West Awards Budget	£ 1,500.00		£ 2,256.15

The Old Town Ward has allocated £13,003.88 of its £15,589.69 Ward Budget allocation. The previously forecasted overspend of £521.49, has been subsumed as some of the un-spent grant has been re-allocated.

To date, £3,839.98 of this has been charged to the Ward.

The Old Town Ward has no Devolved Budget remaining to allocate.

Devolved Ward Budget Project	Allocation	Charged spend	Allocation remaining
Tour de Yorkshire Working Budget	£ 460.00	£ 460.00	£ 15,129.69
Hanging Baskets Infrastructure and Installation	£ 4,252.08	£1,897.00	£ 10,877.61
Wilthorpe Bike Park	£ 830.00	£ 830.00	£ 10,047.61
Wilthorpe Park Refurbishment	£ 2,556.30	£471.48	£ 7,491.31
Old Town Carnival	£ 31.50	£ 31.50	£ 7,459.81
BIZBOT II	£ 75.00	£ 75.00	£ 7,384.81
The BOT Distribution	£ 460.00	£ 460.00	£ 6,924.81
Food Hygiene Course	£ 200.00	£ 160.00	£ 6,724.81
The BOT - Summer edition	£ 1,129.00		£ 5,595.81
Christmas lights & trees	£ 2,300.00		£ 3,295.81
Old Town NHW Scheme	£ 250.00	£ 250.00	£ 3,045.81
The BOT - Issue 3 distribution	£ 460.00		£ 2,585.81

The St Helens Ward has allocated £13,870.84 of its £11,325.24 Devolved Ward Budget allocation.

Although this is a forecasted overspend of £2,545.60, it is expected that some of the grant will be re-allocated resulting in an even balance.

To date, £1,573.50 of this has been charged to the Ward

Devolved Ward Budget Project	Allocation	Charged spend	Allocation remaining
x32 St Helen's Hanging baskets	£ 1,760.00	£1,760.00	£ 9,565.24
St Helen's Working Budget	£ 2,500.00		£ 7,065.24
Maintenance of Laxton Road Play Equipment 2015	£ 406.00	£338.33	£ 6,659.24
St Helen's Gala 2015 Working Budget	£ 1,200.00	£ 323.50	£ 5,459.24
Litter bin replacement project	£ 500.00	£ 350.00	£ 4,959.24
Wooden fencing at Carlton Rd/Derwent Rd	£ 900.00	£ 900.00	£ 4,059.24
Warsop Road Litter bin relocation	£ 100.00	£ 100.00	£ 3,959.24
Warnccliffe Woodmore Memorial field notice board	£ 600.00	£ 600.00	£ 3,359.24
Memory Tree	£ 500.00		£ 2,859.24
Lamp-post investigation & bulb replacement	£ 55.00		£ 2,804.24
Bin re-location - Laxton Road Area	£ 100.00		£ 2,704.24
Community litter bin - Derwent Road shopping area	£ 350.00	£ 350.00	£ 2,354.24
Relocation of barrier gate at Laithes Lane Primary School	£ 1,119.84		£ 1,234.40
Summer gala working fund	£ 1,200.00		£ 34.40
Marston Crescent Allotment W/F	£ 700.00		-£ 665.60
Part Funding installation of new bin - Lindhurst Road	£ 175.00		-£ 840.60
Hanging baskets	£ 1,705.00		-£ 2545.60

Ward Alliance Fund Budget Overview (Includes Public Health Funds)

The North Area Council's Ward Alliances has a Ward Alliance grant allocation of £74,039.63 for the 2015-2016 financial year.

This allocation, broken down by Ward below, is made up of a £40,000 allocation for 2015-2016, and carry forward allocation of £33,854.79 from the 2014-2015 financial year.

2015/2016 Ward Alliance Fund	Carry Forward 2014-15	2015-16 allocation	Full 2015-16 Allocation
NORTH	£ 34,039.63	£ 40,000.00	£ 74,039.63
Darton East	£ 12,909.50	£ 10,000.00	£ 22,909.50
Darton West	£ 794.25	£ 10,000.00	£ 10,794.25
Old Town	£ 14,350.68	£ 10,000.00	£ 24,350.68
St Helens	£ 5,985.20	£ 10,000.00	£ 15,985.20

The Darton East Ward has allocated £19,203.80 of its £22,909.50 Ward Alliance allocation.

The Darton East Ward has £4,876 of Public Health Funds remaining which is included in the total allocation for 2015/16.

The projects have declared a total of 1166 volunteer hours which equates to the equivalent monetary value of £12,930.94

The Darton East Ward Alliance have an allocation of £3,705.70 remaining.

Ward Alliance Fund Project	Allocation	Charged spend	Allocation remaining
Mapplewell & Bowling Club - PVC covering of Timber surround	Project cancelled & returned grant		£ 22,909.50
Staincross Methodist Youth Club – Climbing wall	£ 160.80	£ 160.80	£ 22,748.70
Easy PC Group – computer courses	£ 1,300.00	£ 1,300.00	£ 21,448.70
Mapplewell Singers – Choir singing	£ 750.00	£ 750.00	£ 20,698.70
Mapplewell & Stainx over 55s Club - Senior Citizens Winter Warmer Outing	£ 561.00	£ 561.00	£ 20,137.70
Greenspace - Community benches working budget	£ 12,348.00		£7,789.70
Mapplewell Bowling Club	£ 2,984.00	£ 2,984.00	£ 4,805.70
Staincross Little Stars Toddler Group	£ 1,100.00	£ 1,100.00	£ 3,705.70

The Darton West Ward has allocated £8,173.76 of its £10,794.25 Ward Alliance allocation.

The Darton West Ward has £662 of Public Health Funds remaining which is included in the total allocation for 2015/16.

The projects have declared a total of 397 volunteer hours which equates to the equivalent monetary value of £4,402.73

The Darton West Ward Alliance have an allocation of £2,620.49 remaining.

Ward Alliance Fund Project	Allocation	Charged spend	Allocation remaining
Darton Children's Centre	£ 2,862.00		£ 7,932.25
Voice for Darton – Environmental project	£ 968.00	£ 968.00	£ 6,964.25
Darton Welfare Bowling Club – Hedgetrimmer	£ 450.00	£ 450.00	£ 6,514.25
BNWLG – CCTV Security camera	£ 1,100.00	£1,100.00	£ 5,414.25
25th Barnsley Scouts – Patrol camping	£ 500.00	£ 500.00	£ 4,914.25
Darton West Alliance WG – Autumn bulb planting	£ 60.00		£ 4,854.25
Redbrook TARA – Spring bulb planting	£ 21.60		£ 4,832.65
Kexborough Apaches	£ 662.16	£ 662.16	£ 4,170.49
Darton Afternoon Club	£ 200.00		£ 3,970.49
Play equipment at Kexbrough Recreation ground	£ 1,250.00		£ 2,720.49
Gawber History Group publicity	£ 100.00		£ 2,620.49

The Old Town Ward has allocated £16,924.09 of its £24,350.68 Ward Alliance allocation.

The Old Town Ward has £5,715.16 of Public Health Funds remaining which is included in the total allocation for 2015/16.

The projects have declared a total of 1107 volunteer hours which equates to the equivalent monetary value of £12,276.63

The Old Town Ward Alliance have an allocation of £7,426.59 remaining.

However, as the Old Town Ward Alliance Secretary has had a bursary of £250 to date, this leaves the actual allocation of Ward Alliance funding to allocate at **£7,176.59**

Ward Alliance Fund Project	Allocation	Charged spend	Allocation remaining
Friends of the Fleets	£ 2,159.30		£ 22,191.38
Creative Recovery – UPLIFT Coffee Café Choir	£ 2,000.00	£ 2,000.00	£ 20,191.38
Newtown Allotment & Garden's Association – Safer & Cleaner allotments	£ 3,340.00	£ 3,340.00	£ 16,851.38
Willowbank community partnership – Old Town Website	£ 300.00	£ 300.00	£ 16,551.38
Willowbank Community Partnership - Insurance	£ 270.00	£ 270.00	£ 16,281.38
Sugdens Bowling Club – Bowling Club improvements	£ 424.97		£ 15,856.41
Community coffee stop	£ 300.00		£ 15,556.41
Willowbank Community Partnership	£ 1,320.00	£ 1,320.00	£ 14,236.41
Friends of Wilthorpe Park	£ 1,246.00	£ 1,246.00	£ 12,990.41
Pogmoor Area Residents Association	£ 573.99		£ 12,416.42
Friends of Wilthorpe Park - WREN	£ 4989.83	£ 4539.83	£ 7,426.59

The St. Helen's Ward has allocated £8,146.00 of its £15,985.20 Ward Alliance allocation.

The St. Helen's Ward has £1,714.31 of Public Health Funds remaining which is included in the total allocation for 2015/16.

St Helen's Ward Alliance have an allocation of £6,639.20 remaining. However, as the St Helen's Ward Alliance Secretary has had a bursary of £500 to date, this leaves the actual allocation of Ward Alliance funding to allocate at **£6,139.20**.

The projects have declared a total of 923 volunteer hours, which equates to the equivalent monetary value of £10,236.07.

Ward Alliance Fund Project	Allocation	Charged spend	Allocation remaining
Caterpillar Club	£ 435.00	£435.00	£ 15,550.20
Junior Tykes F.C – container	£ 2,500.00	£ 2,500.00	£13,050.20
Twilight Group	£ 711.00	£ 711.00	£ 12,339.20
New Lodge Community Centre – Rejuvenation project	£ 3,500.00	£3,000.00	£ 8,839.20
Athersley Community Association – Community Bonfire	£ 1,000.00	£ 1,000.00	£ 7,839.20
St Helen's Guides – computers for guides	£ 1,200.00		£ 6,639.20

Item 10

BARNSELY METROPOLITAN BOROUGH COUNCIL

**North Area Council Meeting:
Monday 4th April 2016**

Agenda Item: 10

**Report of North Area Council
Manager**

North Area Ward Alliance Notes

1. Purpose of Report

- 1.1 This report appries the North Area Council of the progress made by each Ward in relation Ward Alliance implementation.

2. Recommendation

- 2.1 That the North Area Council receives an update on the progress of the Darton East, Darton West, Old Town and St Helens Ward Alliances for information purposes. Members are reminded of requirement for Ward Alliance minutes to the received by the Area Council.

3.0 Introduction

- 3.1 This report is set within the context of decisions made on the way the Council is structured to conduct business at Area, Ward and Neighbourhood levels (Cab21.11.2012/6), Devolved Budget arrangements (Cab16.1.2013/10.3), Officer Support (Cab13.2.2013/9) and Communities and Area Governance Documentation (Cab.8.5.2013/7.1). This report is submitted on that basis.

4.0 Ward Alliance Meetings

- 4.1 This report includes all notes of North Area Ward Alliances, received by the North Area Team, that were held between 6th January 2016 and the 18th February 2016. Appendices:

Darton East Ward Alliance Meeting:	Appendix One
Darton West Ward Alliance Meeting:	Appendix Two
Old Town Ward Alliance Meeting:	Appendix Three
St Helens Alliance Meeting:	Appendix Four

The reporting into the North Area Council, of the Ward Alliance notes is in line with the approved Council protocols. The notes are for information only.

**Officer Contact:
Rosie Adams**

**Tel. No:
01226 773583**

**Date:
March 2016.**

Appendix One:

Darton East Ward Alliance

'CAN DO-WILL DO'

14th January 2016

Mapplewell & Staincross Village Hall – 6.00pm

Present: Councillor Roy Miller Darton East Ward Councillor
Councillor Lesley Duerden Darton East Ward Councillor
Sandra De-Donno Mapplewell & Staincross Village Hall
Jonathan Senior Greenworks Barnsley
Julian Senior Greenworks Barnsley
David Oates Mapplewell Business Man
Pauline Brooks Methodist Church
Lee Swift North Area Team

1. **Apologies:** Councillor Harry Spence Darton East Ward Councillor
Rebecca Battye North Area Team

1. Minutes of Previous Meeting

These were declared a true record by Cllr Roy Miller and Pauline Brooks

2. Matters Arising –

Sandra informed the meeting that Cath Fairweather would be attending the meeting in February instead of this one when Cllr Spence would be present since he raised the matter of the PACT meetings.

Sandra also informed the meeting that Cath would represent the Enforcement Officers at the next meeting as it was felt unproductive to pull the Officers away from their jobs to attend meetings. Cllr Miller was not satisfied with this exclamation and will speak with Paul Brannon to request an enforcement officer to attend and report on the project for themselves.

3. **Declaration of Interest – None**

4. Area Ward Plan

- Streets that have organised gritting parties for bad weather conditions have now received their grit bags.
- The traffic lights that are causing much disruption through the centre of Mapplewell are a result of electric cabling being laid through the village.
- Cllr Miller will be placing an advert in the Arrow magazine inviting new membership applications to Darton East Ward Alliance from Community Groups/Organisations or Local Businesses who would like to join the Alliance Committee.
- Although local Councillors first opposed the housing development that is taking place in Mapplewell and Staincross now this has been passed it is better to work with the developers to the benefit of the Community then keep opposing work that has been granted. Cllr Miller has been liaising with the developer and has achieved a good package of benefits for the Villages. A presentation from the Developer to the Committee at this meeting will be given at a forthcoming meeting.

5. Applications for Funding

Project Title	Mapplewell Bowling Club
Summary	Replacement of 3 old benches.
Funding Required	£2,984.00

Outcome This application will be added to the existing application submitted for
Community Benches
Approved: All members of the Darton East Ward Alliance Committee

7. Finances

- Lee tabled a finance sheet (attached).

8. Any Other Business

- PACT Meeting – Cllr Spence had concerns about the PACT meetings and the fact that none appeared to be happening in the Mapplewell and Staincross area even though venues were being made available for these. It was therefore decided to invite Cath Fairweather to inform the members about PACT and it's development and action plan in Mapplewell and Staincross.
- Enforcement Officers – Cllr Spence asked the members if anyone had seen the Enforcement Officers recently. The response was no and for quite a considerable time therefore Cllr Spence requested that the Supervisor to the Enforcement Project also be invited to the next meeting to give an update on their work-plan.
- Pauline Brooks tabled a 'Thank You' letter and card from the Staincross Methodist Youth Club following their enjoyable day out to the Foundry Climbing Wall in Sheffield on the 5th July 2015 which was made possible through funding from the Darton East Ward Alliance Funding Scheme.

9. Time & Date of Next Meeting

- 6.00pm – Thursday 11th February 2016

Darton East Ward Alliance
'CAN DO-WILL DO'
18th February 2016 – 6.00pm
Mapplewell & Staincross Village Hall

Present:	Councillor Harry Spence Sandra De-Donno David Oates Pauline Brooks Rebecca Batty David Alton Julian Senior Jonathan Senior	Darton East Ward Councillor Mapplewell & Staincross Village Hall Mapplewell Business Man Methodist Church North Area Team Greenspace Greenworks Greenworks
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1. Apologies:	Councillor Roy Miller Councillor Lesley Duerden	Darton East Ward Councillor Darton East Ward Councillor
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Everyone did a quick introduction and welcome to David Alton from Greenspace.

6. Minutes of Previous Meeting

These were declared a true record by Pauline Brooks and David Oates

7. Matters Arising –

- North Area Council has also requested an Enforcement Officer to attend one of their meetings.
- The next PACT meeting will be held at Alder Close on the 7th March. This can be advertised in the Village Hall.

8. Welcome/Information/Presentation/Question/Answer Session

- Cath Fairweather – Re PACT Meetings - Did not turn up
- Enforcement Officers - Did not turn up

9. Declaration of Interest – None

10. Area Ward Plan

No reports on the Area Ward Plan were given
A3 copies of the Darton East Ward Area Plan would be circulated at the next meeting to be reviewed.

11. Applications for Funding

Project Name	Staincross Methodist Church
Project Title	Staincross Little Stars Toddler Group
Summary	They are a parent/carer, toddler/baby group meeting weekly at least 70 people attend. We have become very popular and need 2 new foldup tables and some storage furniture.
Funding Required	£1,100.00
Outcome	Councillor Miller had prior sight of this application and had voiced his support for the project when he personally delivered it to the North Area Office for wider circulation. Unfortunately on the night of the Ward Alliance Cllr Miller was required to attend to

unforeseen Council duties. This prevented him from attending the Ward Alliance meeting which meant the meeting was not quorate. The group members approved the application in principle on the evening. The Area Team recognised that this was a unique situation and agreed that although it is not best practise, an exception to the rule should be made as a one off and the form could be signed retrospectively. So the following morning Councillor Miller met with Councillor Spence and Sandra De-Donno to sign the application off.

12. Finances

- February 2016 Finance sheet (attached).
- Cost of Community benches - £12,348

13. Any Other Business

- Staincross Ranges play football in Staincross Park. It has recently been brought to the Groups attention that horses are being ridden through the park causing deep indentations in the pitch which become a risk to the players on match days. Councillor Miller to be advised along with Cath Fairweather and Parks (Rebecca to action)

14. Time & Date of Next Meeting

- 6.00pm – Thursday 10th March 2016

Appendix Two

Darton West Ward Alliance Meeting. 1st February 2016 at the Darton Centre.

Attendees: Cllr L Burgess (Chair), Cllr S Howard, Carol Gamwell, Richard Haigh, Jason Gardner, Lesley Warden, Dominic McCall.

Apologies: Cllr A Cave, Mary Elliott.

1. Cllr Burgess welcomed everyone to the meeting and apologies were accepted.

2. Notes of the Meeting on 11th January 2016.

These were agreed as a true record and action points discussed.

Action: Rebecca Battye to follow up sitting and final costs of defibrillator with respective parties and report next meeting.

3. WAF

3.1 Debbie Angel attended to discuss an opportunity to develop a Singing for Health Choir for the ward. The WA was in favour of a proposal being developed.

Action: Linda and Richard to meet with DA to clarify a project proposal.

3.2 Gawber History Group Application Funding : Agreed.

3.3 The Yorkshire Military Band Application : It was agreed that further detail was needed relating to the application.

Action: Cllr S Howard, Carol Gamwell and Jason Gardner to look into matter and report next meeting.

3.4 Budget 2015/16, Funding Sheet was presented and noted.

3.5 Cllr Burgess gave an update on the 2016/17 Budget, the devolved budget from the Area Council and the need to match 50% of the WAF with volunteer hours. A total WAF budget of £20,000 could be available for future projects including Devolved Budget from the North Area Council of £10,000.

Action: Cllr Burgess and Carol Gamwell to meet with Eddie Riby Feb 15th 2016, re: Christmas Lights at Barugh Green and future funding arrangements.

4. North Area Council Project Update.

The need for Green and Clean project proposals in the ward was discussed.

Action: Linda and Richard to meet with Anvil representative and Chair of Voice for Darton during the week to identify possible Darton Park or Longfield projects

5. Area Council Stronger Community grants

A reminder was given about the deadline of 12 February for the latest round of grants.

6.Action Plan 2015/16.

Updates were given on actions relating to the Ward Priorities action plan and budget implications.

7. Ward Priorities 2016/17.

Project proposals for the communities of the Darton West Ward were identified and recorded on flip chart.

Action: Rebecca and Linda to provide WA members with copies of the project proposals so that at the March meeting they could be allocated to priorities for 2016/17

8.Darton West Community Stars 2016.

Cllr S Howard reported the Working Group had met and everything is in place for event.

Action: Rebecca Battye to send out invitations to all respective parties.

9. Ward Alliance Membership.

There was discussion about the possibility of recruiting 2 more members.

Action: All members to make recommendations to Cllrs who will then follow up.

Date and time of the next meeting.

Monday March 14th 5.00 pm to 7.00 pm .

Venue, The Darton Centre.

Appendix Three

Old Town Ward Alliance Meeting – 6th January 2016 7pm Start – Edith Perry Room Barnsley Hospital

Present

Cllr Liz Grundy (Chair) Cllr Anita Cherryholme

BMBC Rep – Lee Swift

Community Members – Bill Gaunt – Malcolm Wood – Garry Swift – Sheila Lowe
– Michelle Cooper

Apologies

Dorothy Hayes – John Love – Kirsty Summerfield

Sub Group Report

Community Involvement –

- We discussed the make up our Ward Alliance membership.
- Increasing membership to include members from all areas in the ward
- Members will approach specific members of the community to discuss our group.

Minutes from previous meeting Approved as a true copy.

Matters Arising

- **RVS Leaflets** –The leaflets had not been passed onto Anita –Lee to contact RVS **ACTION LEE**
- **Business Awards** –deferred until the next meeting
- **Dog Fouling** – Michelle to contact Kingdom to discuss procedures for our areas and put an application together for signs to be made for our ward **ACTION MICHELLE**
- **Web Site** – All members are required to put a brief paragraph together about themselves, explaining their community involvement and their role on the Ward Alliance. We will also collate a list of local services in our ward, and borough wide BMBC services that are relevant tour area. **Anita** to collate the official numbers – **Liz** to collate useful contact list. **ACTION ALL**
- **PR/Survey for Web Site** – to be discussed at our next meeting
- **The Bot** – we discussed The Bot and said it was doubtful that this publicity would be produced again due to costings, there is however a North Area Council magazine going to be produced and Old Town Ward would have some space in this magazine
- **Group Insurance** – Bill has completed an application form for WA funding for the insurance.

Love Where You Live Up Date

- **June 2016** – This will again be the main PR month for the campaign and if any local groups are organising any events around this period the LWYL Team will help support and promote the event. Please let Lee know.
- **Old Town Events** – Can we coordinate a reciprocal approach to our events this year? Where as if one organisation is organising an event in their own area lets support each other and have a ‘group’, which will move, around the area supporting each district in the ward. We could have a two month window where we can organise a selection of activities and support them all and encourage other local groups to get involved including VAB – schools etc.,
- **SUB GROUP** – we would need a sub group to coordinate these activities – to be discussed at the next meeting.
- **Canal Clean Up** –After the clean up around the canal area several people got in touch and volunteered for future events – Liz and Lee to contact them as we decide on the next clean up.

Reports from the districts.

- **Honeywell** – gangs of young people are still congregating around the Canal Street Area. There was a lengthy discussion about the number of phone calls and contact made with the police about this issue and nothing seems to be improving.
- **Pogmoor** – The Hollingworth Memorial Service was well attended.
- **Old Town** – The Carol Service at St Pauls was well attended and involved local young people from Ad Astra and St Marys School. There are still issues with noise coming from The Grey Horse.
- **Willowbank** – There has been some issues with ownership of land around the footpaths on Willowbank although they group are working with the owners to resolve issues.
- **Reported Incidents** – In the last period there have been 3 break- ins reported - 1 vehicle broke into and 38 Anti Social Behaviour issues

Ward Alliance Applications

- **Barnsley Arts Museums and Archives.** – Although the group thought this could be an excellent project after lengthy discussions this application was rejected due to issues the group had about the match funding element – the costings of the artists and the already employed local staff – the number of children the group said they were going to work with and where they were coming from and where the workshops were going to be delivered.
- **Sugdens Bowling Club** – This application was discussed at length and the group decided it would give 50% of the requested amount. The reasons were – as this is a membership only club there was very limited

contribution to the application from the members the WA could see how the group wanted to try and encourage new membership so they awarded 50% to the application bid. Amount requested £849.93 –
Amount awarded £ ?

- **Willowbank Community Partnership** – This project for group insurance was passed. Ammount awarded £270.00

Any Other Business

- Ad Astra Christmas Fund raising event for a wheelchair for a local young woman raised £250.
- Honeywell TARA Meeting is now on 3rd Thursday of each month and they now have a new Email address – honeywelltara@hotmail.com

**Date of the next meeting will be:
Wednesday 3rd February 2016
7pm in The Edith Perry Room – Barnsley Hospital**

Old Town Ward Alliance Meeting
Wednesday 3rd February 2016
Edith Perry Room Barnsley Hospital

Present

Cllr Liz Grundy Cllr Anita Cherryholme

BMBC Rep – Lee Swift

Community Reps – Bill Gaunt - Dorothy Hayes – Malcolm Wood –Garry Swift –
Kirsty Summerfield – Zbigniew Zaremba – Sheila Lowe –John Love – Estelle
Robertson – Barbara Sharpe – Michelle Cooper (Secretary)

Cllr Grundy welcomed two new members to the group

Lee gave a very succinct appraisal of the role of the Ward Alliance in our
community and our Ward Alliance Grant Application process

Minutes from previous meeting were accepted as a true copy

Matters Arising

- **RVS Leaflets**

- Lee has spoke to Aimee from RVS and we still are waiting for the
information leaflets to be delivered – Liz will contact RVS.

ACTION LEE / LIZ

- **Kingdom**

- Michelle has contacted Kingdom and we are still awaiting a
response

- **Business Awards**

- John Love has looked into how Chamber of Commerce have
awarded in previous years and we need to work out a process of
how we can work on a process to suit the businesses we have in
our area. John will do more work on this and will address this at
the next Skills and Economy Group.

ACTION JOHN

LOVE

- **Information for Web Site**

- Bill has done the initial set up of the Old Town Web Site and put a
basic survey on to ensure the recording processes are set up.
Members were asked to go online and complete the mock survey
before we go live. www.barnsleyoldtown.uk
- This site could be extended to include news stories etc for our
ward.
- All members need to send Bill a brief synopsis of their community
interests and why they are involved with the Old Town Ward
Alliance prior to the next meeting.

○ **ACTION EVERYONE**

Old Town Plan Review / Forward Planning

- **Celebration event**

- We are planning a Celebration event of all the great work that has taken place in the Old Town Ward from the recipients of the WAF Grants.
- This will take place at Barnsley Town Hall on Monday 21st March 2016
- A sub group to oversee coordination of this project has been set up to meet on Wednesday 17th February 2016 at The Chestnut Tree at 7.30pm
- **Reviewing the plan**
 - We decided that the plan requires updating all members were asked to look at the current plan and look at areas that require updating prior to the next meeting
 - **ACTION EVERYONE**

Love Where You Live Up Date

- The group are organising to go along to areas within the ward where dog fouling is an issue –to address the issue with dog walkers and to raise awareness of the issues that dog fouling are having in the area. To try and make this an educative process – to promote the WA.
- We were also going to try and encourage community groups to support each other in their bids to clean up the area

Community Champion

- We are going to make this a monthly process where we give stalwarts in the community our thanks

WAF Applications

- **Funds Available**
 - £11316.58
- **Declaration of Interest**
 - Michelle Cooper and Barbara Sharpe declared an interest in the Coffee Stop Application and removed themselves from the discussions that took place on this bid
- **Dog Fouling Signs**
 - This application was accepted with a unanimous vote
 - The application was given £1320.00
- **Community Coffee Stop at St Pauls**
 - This application was accepted with a unanimous vote
 - The application was given £300.00

Forth-Coming Events

- Clean for the Queen –this project will take place 4 – 6th March 2016

Any Other Business

- Membership Application forms were discussed
- New member Induction paperwork was discussed and the group agreed that we would look at this and update, and take back to the next meeting if completed in time.

ACTION LEE LIZ ANITA MICHELLE

- Anita informed the group that Old Town was the only WA that had dismissed the Barnsley Library bid. There was a frank discussion about this topic and the group confirmed its original decision would stand.
- Liz informed the group that The Coffee Café Choir is become a very successful project which has just received funding for 12 months from The Bishops Fund

DATE OF THE NEXT MEETING WILL BE

WEDNESDAY 2nd March 2016

The sub group will be Skills and Economy and this group will discuss

Appendix Four

St. Helen's Ward Alliance
Minutes of Meeting
Thursday 18 February 2016 at 5:30pm

Present:

- Cllr. Dave Leech; Cllr. Jenny Platts (Chair); Cllr. Sarah Tattersall ; Clyde Black; Kath Bostwick; Ruth Gammon; David Gammon; Lee Swift

Apologies:

- John Hallows

Minutes of Previous Meeting:

- The minutes were adopted

Matters arising:

- Despite having again written to David Mott there has been no response. The secretary is therefore to write thanking him for his earlier interest but assuming he no longer wishes to be involved.
- The Stars of St. Helen's evening was a most successful event and our special thanks go to the Mayor and Wendy Lowther for presenting the Awards.
- Removal of the earth mounds on Laithes Lane is in hand.

Funding Applications:

- Pat Padgett gave a brief presentation supporting the application by St. Helen's Guides. Following her departure it was agreed that to fund three laptops was worthy of our approval and the application was passed for the full sum of £1200. However we felt the amount should be sufficient also to purchase a modest inkjet colour printer. Supplies of inks and paper should be self-funded.
- We were satisfied with the level of safeguards both for the equipment itself and to prevent any children accessing possibly ill-advised sites. The equipment will be covered by the Guides' national insurance policy.
- The customary email approving the funding application will be sent, with a copy to Lee S to implement payment.
- We are to emphasize the need to submit a brief report outlining disbursement of the monies, accompanied where appropriate by copy invoices/receipts.
- Guide meetings are every Thursday from 7:15pm to 9:15pm and the unit would be happy for any Alliance member to "show their face".

Ward Plan:

- Lee S has prepared an updated Plan. It was agreed in general terms that we were fulfilling targets but we will examine these in greater detail at our next WA meeting.

Forthcoming Events:

- Small working parties of perhaps three members are to be established on an ad hoc basis to consider future events and report back to the WA.
- David G will be the "lead" on each occasion for the purpose of taking notes.
- The secretary is to ask members if they would be willing to attend. Meetings can be at the secretary's home.

Treasurer's Report:

- Clyde Black submitted his standard report indicating a Ward Alliance Funds balance of £7,335.13

Secretary's Report:

- Those organisations that have benefitted from WA Funding are to be reminded to include our logo on their publicity material.
- The quarterly secretarial bursary of £125 has been submitted for payment.

Any Other Business:

- Clean for the Queen - A litter pick is to take place on the Village Green starting at around 11:30 on 4th March behind the Medical Centre.
- Lee S showed us the five St. H's WA banners which he has now obtained. These were most impressive and will be available on loan when required, particularly to those organisations that have previously benefitted from our funding.
- It has been agreed to bring forward the start time of our meetings to 5pm. Also our next meeting has to be postponed to 7th April to avoid a clash of dates. An email will be sent to all members.
- We manned a table at the Round House targeting information and guidance for young people. Although there were a good number of tables covering a wide number of issues this all-day event was not well attended.
- A decision regarding North Area Council Community Grants is expected by the end of March.

Next Meeting:

- 7th April at 5pm at TARA, Mansfield Road.
- Our meeting closed at 6:40pm.

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